



Position: Thrift Store Retail Clerk
Reports to: Thrift Store Manager
Compensation Category: Part time, hourly
Pay Range: \$9.00/hourly and up

Position Summary: Works with Thrift Store Manager and other staff and volunteers to effectively and efficiently operate the GHHS Thrift Store.

Responsibilities:

- Process intake of Thrift Store items: sorting and pricing of items
- Stocks shelves and displays merchandise for optimal sales
- Cheerfully greets and interacts with customers and donors
- Effectively interacts with Thrift Store Manager, fellow employees and volunteers
- Monitors customer flow to lessen the potential of theft
- Assists with maintenance of store and storage areas
- Acts as Cashier, processing cash, checks debit and credit card sales
- Reconciles daily financial reports and deposits, as requested
- Other duties as requested

Qualifications: Retail experience; excellent customer service skills; can create and support a positive atmosphere for employees and volunteers; ability to work in a fast paced environment with grace and humor; good organizational & conflict resolution skills; self motivated; with a passion for the Mission of GHHS; physically able to bend, twist, reach and lift heavy objects